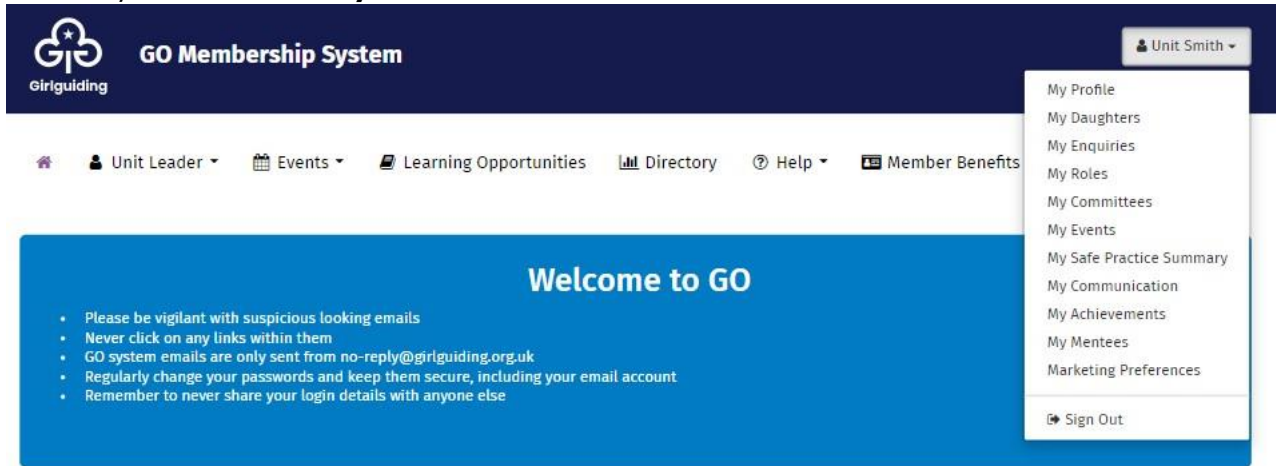


Change or update your details

1. Select your name and **My Profile**.

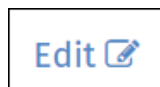


2. Select the area you want to update.

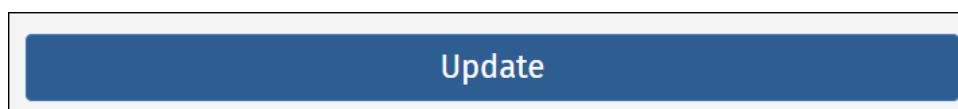
Area	What can I find there?
My Profile	- Personal information - Membership information Please note – to change your email address go to Change Email in the Security section
My Daughters	- Register your child for membership - Request to transfer your child to another unit - Message unit - Edit details - Manage enquiries
My Enquiries	- Register for a new volunteer role - Details of any enquiries you have made to join Girlguiding
My Roles	- Lists all roles you hold or have held - Contact commissioner
My Committees	- Lists all committees you hold or have held a role within - Contact a committee
My Events	Events you have been invited to attend, as well as those accepted or declined
My Safe Practice Summary	Disclosures and their status e.g. In progress, complete
My Communication	Any communication received or sent through GO
My Achievements	Qualifications, awards and courses completed. Information is updated from the learning platform or added to GO by or on behalf of your commissioner

My Mentees	• Progress of mentees' qualifications if you are a mentor • Contact mentees
Marketing Preferences	• Update how you would like Girlguiding to contact you

4. To make any changes under My Profile, select **Edit**.



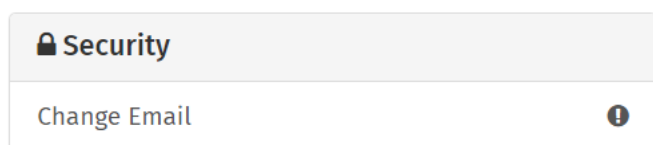
5. On the editable page, overtype the relevant field(s), then scroll down and select **Update**.



Security

	•
Change Email	• Change the email address for your GO profile

6. To change your email address, click 'Change Email' under the Security section.



You can change your password from the login page. For instructions, check our guidance on [how to use GO](#).